

**February 11, 2015****DIVISION MEMORANDUM**No. **096**, s. 2015**SEMINAR-WORKSHOP ON GAD FOCUSED ON TEACHING EsP FOR SECONDARY SCHOOL VALUES EDUCATION COORDINATORS**

To: , Assistant Superintendent
Division Supervisors/Coordinators
Secondary School Heads

1. This Office announces the conduct of a **Live-Out Seminar-Workshop on GAD Focused on Teaching EsP for Secondary School Values Education Coordinators** on **February 17-18, 2015** at the DepED Ecotech Center, National Government Center, Sudlon, Lahug, Cebu City.
2. Participants to this activity are the Secondary School Values Education Coordinators. Each secondary school is required to send one (1) participant. Each participant is requested to bring a copy of the K to 12 Grade 9 EsP Teachers' Guides (TGs).
3. This activity aims to:
 - a. enhance the Values Education Coordinators' knowledge, skills and attitudes (KSAs) relative to Values Education Teaching and Gender Sensitivity;
 - b. demonstrate the utilization of gender-free strategies/techniques in teaching EsP; and
 - c. manifest appreciation on the importance of teaching EsP.
4. Please refer to the attached training matrix and responsibility guide for the details of the said training.
5. Expenses for meals and snacks, training materials, venue rental, as well as room accommodation and traveling expenses of the trainers/facilitators, shall be chargeable against **Division INSET Funds**, while traveling expenses, per diem and other incidental expenses of participants, shall be chargeable against **local school MOOE/SEF/PTA Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
6. This Memorandum serves as participants' Authority to Travel.
7. Immediate and wide dissemination of the contents of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 414-7457
Accounting Section: (032) 254-2632
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Enclosure No. 1 to Division Memorandum # _____, s. 2015
CAPABILITY BUILDING FOR SECONDARY SCHOOL VALUES EDUCATION COORDINATORS
 February 17-18, 2015
 DepEd Ecotech Center, Lahug Cebu City

MATRIX

TIME	DAY 1	TIME	DAY 2
8:00-8:30 am	Registration	8:00- 8:30 am	MOL
8:30-9:00	Opening Program	8:30 – 9:30	SLE 5 Walk-through of the K to 12 Esp Grade 9 Curriculum (Q4) Mr. Dominic Valparaiso
9:00 – 10:00	SLE 0. Leveling of Expectations Mrs. Hermogena Miranda Program Overview Mrs Glenna Plarisan	9:30 – 10:30	SLE 6. Assessment in Values Education F1: Mrs Lorna Soco
10:00-10:30	SLE 1. Teachers as Values Educators – F1: Mr. Glicerio Camongay	10:30 – 12:00	SLE 7. Strategies in Esp F1: Mrs. Flora Unabia F2: Mrs. Imelda Margaja
12:00-1:00 pm	LUNCH BREAK	12:00-1:00 pm	LUNCH BREAK
1:00 – 2:30	SLE 2. Values Clarification and Orientation F1: Dr. Gilda G. Bancog	1:00 – 2:30	SLE 8 Workshop on Strategies and Techniques in Teaching Values Education F1: Mrs. Imelda Margaja F2: Mrs. Flora Unabia
2:30- 4:00	SLE 3. Esp Framework F1: Mrs. Socorro Relacion	2:30- 3:30	SLE 9 Designing the School Implementation Plan Mrs. Jane O. Gurra
4:00- 5:30	SLE 4. Ethical Standards for Guidance and Counseling F1: Mrs Celieta Yabo	3:30 – 4:30	Finalization of Outputs/ Wrap Up/Evaluation
6:00 – 7:00	DINNER	4:30 – 5:00	CLOSING PROGRAM Homebound
7:00 – 8:30	DEBRIEFING/OUTPUT MAKING		
Process Observers	Mrs. Lorna Soco/ Mrs. Imelda Margaja		Mr. Glicerio Camongay/ Mrs. Celieta Yabo
Documentation	Mrs. Flora Unabia		Dr. Gilda G. Bancog
Officer of the Day	Mr. Dominic Valparaiso		Mrs. Socorro Relacion
Resource Manager	Mrs. Glenna Plarisan		Mrs. Hermogena Miranda

Enclosure No. 2 to Division Memorandum # _____, s. 2015

Responsibility Guide

Overall Chair :

Mrs. Jane Gurree

Training Monitors

Division T & D with All available Division Supervisors/Coordinators

Registration:

Mrs. Lorna Soco, Dr. Gilda G Bancog, Mrs. Socorro Relacion, Mrs. Imelda Margaja

Food and Venue/ Accommodation:

Dr. Mary Ann Flores, Mrs. Glenna C. Plarisan

Certificates (Participation, Recognition, Appearance):

Division T & D, Mrs. Lorna Soco

Documentation:

Dr. Mary Ann Flores with Division T & D, Mrs. Flora Unabia with Division T & D,
Dr. Gilda G. Bancog with Division T & D

Resource Manager:

Mrs. Glenna Plarisan, Mrs. Hermogena Miranda

Trainers/Facilitators

Mrs. Glenna Plarisan	Mrs. Hermogena Miranda
Mr. Glicerio Camongay	Mrs. Celietta Yabo
Dr. Gilda Bancog	Mrs. Lorna Soco
Mrs. Flora Unabia	Mrs. Imelda Margaja
Mrs. Socorro Relacion	Mr. Dominic Valparaiso